Header/logo of the requesting company

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| --- | --- | --- | --- | --- | --- |
| Registration number[[1]](#footnote-1) .........……................ from date ..........................  **TO,**  **AUTORITATEA NAŢIONALĂ PENTRU ADMINISTRARE ŞI REGLEMENTARE ÎN COMUNICAŢII**  Str. Delea Nouă nr. 2, sector 3, cod poştal RO-030925, Bucureşti, România  Space reserved for ANCOM  **A. Requesting company / entity** (hereinafter called „Applicant”)[[2]](#footnote-2)**:** ..  ................................................................................................................................................................................................ | | | | | |
| **B.**  **HQ**  **Address:** | Country: ......................................., county/region/department/land/province: ..............………......….........., | | | | |
| Locality: ............................................., Street: ………………………….......…… no. ......, bl. ……, ap. ...., | | | | |
| Postal code: ……….................., telephone number: ......................……..., fax number: ….…..….....…..…, | | | | |
| e-mail: ...................................................................., internet website: ........................................................... | | | | |
| **C. Information necessary for financial purposes:** | | | | | |
| **C1.**  **Invoicing**  **Address:** [[3]](#footnote-3) | Country: ......................................., county/region/department/land/province: ..............………......….........., | | | | |
| Locality: ........................................, Street: ………………………………… no. …….…., bl. ……, ap. ...., | | | | |
| Postal code: ……….................., telephone number: ......................……..., fax number: ….…..….....…..…. | | | | |
| **C2. Registration at local Chamber of Commerce:** .….............................. | | | | | **C3. VAT Number:** ….....…......................... |
| **C4. Bank Account (IBAN format):** ........................................……. | | | | **C5. Bank name/Branch:** .......……....................... | |
| **D. Relevant contact information:** | | | | | |
| **D1. Legal representative of the applicant:** | | Name ...................................................................., Position ..................................................…………, | | | |
| telephone number: ..................., fax number: …......…..…...., e-mail: ...........……................................ | | | |
| **D2. Contact person at HQ in the matter:** | | Name ...................................................................., Position ..................................................…………, | | | |
| telephone number: ..................., fax number: …......…..…...., e-mail: ...........……................................. | | | |
| By this request, we, the applicant, formally ask for a **temporary spectrum usage licence**, and its attached **frequency assignments authorisation(s)**, in order to perform temporary occasional transmissions in Romania, with transportable **SNG** type equipment, operating in frequency bands allocated to the **fixed satellite service**, observing the technical and operational conditions described below.  *(The technical and operational parameters of the actual equipment to be used on-site are shown in a separate annex.)* | | | | | |
| **E. Information concerning the event itself:** | | | | | |
| **E1.** Name: ....................................................., **E2.** Location: .............................................., **E3.** Duration: ......................... . | | | | | |
| **F. General information concerning the transmissions:** | | | | | |
| **F1. The transmissions are intended for:**  our own use (the private use of the applicant, its own commercial purpose).  the use of third party(ies) (their commercial purpose): ..................................................................................................,[[4]](#footnote-4)  direct public use (the name of the audiovisual channel to be provided): ........................................................................ . | | | | | |
| **F2. Validity period of the licence** (start date / end date of transmissions, including tests)**:** ................................................. | | | | | |
| **F3. The nature of information:**  video,  sound,  video and sound. | | | | | |
| **G. General information concerning the equipment:** | | | | | |
| **G1. Type of equipment used:**  transportable for temporary fixed links via satellite **(SNG)**,  other (to be described): .................................................................................................  **NOTE 1:** *Actual equipment and antenna types to be used on-site are provided in the annex.*  **NOTE 2:** Technical data sheets for the equipment and antennas are attached to this request. | | | | | |
| **G2. The equipment shall be operated on-site by:** **G21.**  our own personnel (direct employees of the applicant). | | | | | |
| **G211. Contact person on site of the event:** | | name: ....................................................................., position: ................................................…………, | | | |
| mobile phone number: ..............................................., e-mail: .......................……................................ | | | |
| **G2. The equipment shall be operated on-site by:** **G22.**  the personnel of third party(ies):  ......................................................................................................................................................................... ,[[5]](#footnote-5)  ......................................................................................................................................................................... . | | | | | |
| **G221. Contact person on site of the event:** | | company: ...................................……, name: ..........................................., position: ....................……, | | | |
| mobile phone number: ..............................................., e-mail: .......................……............................. | | | |
| **G3. Already licenced equipment (of Romanian operators) will be used on site:**  no.  yes, details of equipment type and name of operator(s) are provided below:  ................................................................................................................................................................,  ................................................................................................................................................................. | | | | | |
| **H. General description of the area where the equipment will be used:** | | | ………………….………….……………………………………… | | |
| **I. Requested frequency band(s): for Earth-to-space direction:** .……….............................…………,  **for space-to-Earth direction:** .......................................................... . | | | | | |
| **J1.** This request has  one annex /  two annexes, containing technical and operational parameters of equipment and antennas to be used on-site.  **J2.** Technical data sheets for the equipment and antennas (both transmitting and receiving) are also attached to this request (consisting of a total of .... pages).  **J31.** We ask that the answer to our request to be delivered:  by post and/or  by fax.  **J32.** One of our employees will come, by appointment, and pick-up the licencing documents from ANCOM HQ . | | | | | |

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| **K. The applicant hereby declares and acknowledges that:**   1. The employees of the applicant (or, if the case may be, those of the third party acting on behalf of the applicant) shall observe: all local relevant regulations (at the location of the event), all national relevant regulations and legal provisions in force in Romania (in the field of electronic communications and other related fields, e.g., regulations on the content of audio/video transmissions etc), all indications and decisions of the ANCOM enforcement staff that may be present on-site, as well as all administrative and technical provisions contained in the licence and its attached authorisation(s). 2. The applicant shall pay before the due date, in the bank account indicated by ANCOM, the spectrum usage fee(s) pertaining to the frequency assignments granted through the temporary licence, in the amount(s) stipulated in the relevant financial document (associated to the licence) which is sent to the applicant. The applicant is aware that ANCOM is entitled to also charge penalties, for payments made after the due date, and hereby commits itself to the payment of these penalties, if such a situation will arise. 3. All information provided in this request and its technical annex(es) are correct, to the best of its knowledge. Any modifications of any information already provided in this request and its technical annex(es) shall be provided without delay to ANCOM, in order to issue correct licensing documents or, as the case may be, to update them accordingly. | |
|  | |
| **Name and position of the authorized person**  **to sign this request**  .......................................................... | **Signature and stamp[[6]](#footnote-6):**  .......................................................... |

ANNEX no. …. to the request no. …………….… from date ………………….

**Applicant:** .................................................. **Requested period for the license validity:** ........................................

**A. Earth station** *(for a different earth station, or for a temporary transmission in different conditions, a new annex is needed)*

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| **Full address of the location in ROMANIA** (where the transmissions take place)**:**  .......................................................................................................................................... | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Start date & end date of service:**  ............................................................ | | | | | | | | | | | | | | |
| **Geographical coordinates:** | | | | | | | Longitude   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Degrees | | | E/W | Minutes | | Seconds | | |  |  |  | **E** |  |  |  |  | | | | | | | | | | | | | | | | | | | | | Latitude   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Degrees | | | N/S | Minutes | | Seconds | | |  |  |  | **N** |  |  |  |  | | | | | | | | | | | | | | | | | | | |
| Azimuth [º] | 10º | 20º | 30º | 40º | 50º | 60º | | 70º | 80º | 90º | 100º | | 110º | 120º | 130º | | 140º | 150º | 160º | 170º | 180º | 190º | | 200º | | 210º | 220º | 230º | 240º | | 250º | 260º | | 270º | 280º | | 290º | | 300º | 310º | 320º | 330º | 340º | 350º | 360º |
| Elevation [º] |  |  |  |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  |  |  | |  | |  |  |  |  | |  |  | |  |  | |  | |  |  |  |  |  |  |  |
| **Type of equipment:**  ..................................................... | | | | | | | | | | | | | **Manufacturer:**  ................................................ | | | | | | | | | | | | **Serial number** (equipment)**:**  ...................................... | | | | | | | | | | | | | **Code of SNG station:**  ................................ | | | | | | | |
| **Transmitting frequency (carrier):**  .......................................... MHz | | | | | | | | | | | | | **Transmitting frequency band:**  Lower limit: ................................. MHz  Upper limit: ................................. MHz | | | | | | | | | | | | | | | | | **Bandwidth of transmitted signal:**  ............................ MHz | | | | | | | | | | | | | | | |
| **Receiving frequency (carrier):**  .......................................... MHz | | | | | | | | | | | | | **Receiving frequency band:**  Lower limit: .................................. MHz  Upper limit: .................................. MHz | | | | | | | | | | | | | | | | | **Bandwidth of received signal:**  ............................ MHz | | | | | | | | | | | | | | | |
| **Antenna height above ground:**  ........ m | | | | | | | | | | | | **Site elevation above sea level:**  ........ m | | | | | | | | | | | **Antenna diameter:**  ............ m | | | | | | | | | | **Polarization (for TX / for RX):**  ........................... **/** ....................... | | | | | | | | | | | | |
| **Maximum antenna gain (transmitter):**  ............... dBi | | | | | | | | | | | | | | **Maximum antenna gain (receiver):**  ............... dBi | | | | | | | | | | | | | | | | **Radiation pattern:**  ................................................. | | | | | | | | | | | | | | | |
| **Antenna beamwidth (for TX / for RX):**  .............° **/** .............° | | | | | | | | | | | | | | **Transmission data rate:**  .......................... | | | | | | | | | | | | | | | | **Receiving system noise temperature:**  .......................... | | | | | | | | | | | | | | | |
| **Designation of emission** (ITU symbols)**:**  ............................................ | | | | | | | | | | | | | | **Total peak power (EIRP):**  ....................... dBW | | | | | | | | | | | | | | | | **Maximum power density:**  ...................... dBW/Hz | | | | | | | | | | | | | | | |
| **HUB station** (location, name/code), if case**:**  ......................................................................... | | | | | | | | | | | | | | | | **Corresponding station** (location, name/code)**:**  ............................................................................. | | | | | | | | | | | | | | | | | | | | **SNG car plate registration:**  .......................................... | | | | | | | | | |

**B. Corresponding satellite station**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the satellite system:**  ......................................... | **Name of the satellite used:**  ......................................... | |  |  |  |  | | --- | --- | --- | --- | | Degrees | | | E/W | |  |  |  |  |   **Location** (orbital longitude)**:** |
| **Transmitting beam**  (name/code)**:**  ......................................... | | **Receiving beam** (name/code)**:**  ......................................... |

The National Authority for Management and Regulation in Communications processes your personal data in accordance with the provisions of Regulation (EU) 2016/679. The purpose of the processing is the fulfillment of the legal obligations regarding the application of the national policy in the field of electronic communications, audiovisual communications and postal services, including the regulation of the market and the technical regulation in these domains, respecting the existing legal provisions, rules and procedures in this field. In the event that ANCOM subsequently processes your personal data for a purpose other than the one for which it was collected, you will be informed of this before initiating the processing, receiving all necessary details. Data may be disclosed by ANCOM to third parties only on the basis of a legal basis. Persons affected by processing may exercise all their rights under Regulation 2016/679 / EU by a written, signed and dated request sent to the authority's address. All necessary information on the protection of individuals with regard to the processing of personal data and the free circulation of such data are available on the website http://www.ancom.org.ro/, under the section "GDPR".

|  |  |
| --- | --- |
| **Signature of applicant** | **Place and date:**  ........................................................................ |
| **Name of the authorized person to sign this request** (block letters)**:**  .............................................................. | |
| **Position within the company of the person signing this request:**  .............................................................. | |

1. To be filled in by the applicant, in accordance with its own official correspondence numbering register (if available). [↑](#footnote-ref-1)
2. Official and complete name of the applicant must be inserted. [↑](#footnote-ref-2)
3. To be filled in by the applicant only if the invoicing address is different from the HQ address. [↑](#footnote-ref-3)
4. The full name, country and address of all third parties shall be inserted here. [↑](#footnote-ref-4)
5. The full name, country and address of all third parties shall be inserted here. [↑](#footnote-ref-5)
6. If the stamp is available. [↑](#footnote-ref-6)