

NOTIFICATION
on the provision of postal services under the general authorisation regime

A. Information required for identifying and efficiently communicating with the applicant*:

Name of the applicant**:		
Headquarters of the applicant:		
Full address** (Street, No., Block, Entrance, Floor, App.)		
County/Sector**	City/Commune**	
Village (if applicable)**	Telephone**	Fax
E-mail**		Website**
Bank account (24 characters)		
The applicant is entered into the Trade Register***:		
County/Sector	Unique registration code**	
Representative of the applicant – identification information and contact data:		
Surname**		First name**
National identification number**		
Full address (Street, No., Block, Entrance, Floor, App.)		
County/Sector	City/Commune	Village
Telephone	Fax	E-mail
Applicant's mailing address:		
Full address (Street, No., Block, Entrance, Floor, App.)		
County/Sector	City/Commune	Village
Telephone	Fax	E-mail
Applicant's contact person:		
Surname		First name
Telephone	Fax	E-mail

* Foreign applicants with headquarters in Member States of the European Union or of the European Economic Area, who have not been established in Romania, shall submit equivalent identification information.

** All fields must be filled in; the obligation shall not apply in the case of e-mail and website fields, if these do not exist.

*** The Trade Register, the Associations and Foundations Register, the Federations Register etc.

B. Description of the types of services the applicant intends to provide and the estimated date for starting the activity (date on which the right to provide the respective service shall be born):

Types of services the applicant intends to provide		Date (the date from which the applicant intends to obtain the right to provide postal services shall be filled in: dd.mm.yyyy)
<input type="checkbox"/> A. Postal services within the scope of universal service	<input type="checkbox"/> A.1. Clearance, sorting, transport and delivery of domestic and cross-border postal items up to (including) 2 kg (items of correspondence, printed matter)	
	<input type="checkbox"/> A.2. Clearance, sorting, transport and delivery of domestic and cross-border cecogrammes	
	<input type="checkbox"/> A.3. Clearance, sorting, transport and delivery of domestic and cross-border postal parcels up to (including) 10 kg	
	<input type="checkbox"/> A.4. Distribution of cross-border postal parcels between 10 kg and (including) 20 kg sent from abroad to an address on Romania's territory	
	<input type="checkbox"/> A.5. Service for registered items dealing with domestic and cross-border postal items up to (including) 2 kg (items of correspondence, printed matter)	
	<input type="checkbox"/> A.6. Service for insured items dealing with domestic and cross-border postal items up to (including) 2 kg (items of correspondence, printed matter) or domestic and cross-border postal parcels up to (including) 10 kg, respectively cross-border postal parcels between 10 kg and (including) 20 kg sent from outside Romania's territory to an address located on its territory	
<input type="checkbox"/> B. Postal services outside the scope of universal service	<input type="checkbox"/> B.1. Clearance, sorting, transport and delivery of domestic and cross-border postal items above 2 kg (items of correspondence, printed matter)	
	<input type="checkbox"/> B.2. Direct mail dealing with domestic and cross-border postal items	
	<input type="checkbox"/> B.3. Clearance, sorting, transport and delivery of domestic postal parcels between 10 kg and (including) 50 kg	
	<input type="checkbox"/> B.4. Clearance, sorting and transport of cross-border postal parcels between 10 kg and (including) 50 kg sent from Romania to an address located outside its territory	
	<input type="checkbox"/> B.5. Distribution of cross-border postal parcels between 20 kg and (including) 50 kg sent from abroad to an address located on Romania's territory	
	<input type="checkbox"/> B.6. Cash-on-delivery	
	<input type="checkbox"/> B.7. Change of destination	
	<input type="checkbox"/> B.8. Special delivery	
	<input type="checkbox"/> B.9. Advice of delivery	
	<input type="checkbox"/> B.10. Express	
	<input type="checkbox"/> B.11. Domestic and cross-border paper money order	

C. Details regarding the postal network used for the provision of postal services*:

List with all man-served fixed access and contact points, as well as all the other infrastructure elements forming the postal network (*if the table below does not contain enough space so that all information could be filled in, the applicant shall annex a list with the respective information*):

C.1. Man-served fixed access points (by means of which postal items can be deposited with the postal network)

No.	County/ Sector	City/ Commune	Village	Address (Street, no. etc.)	Telephone	Fax	Public working hours (days and hours, e.g. Mo-Fri 9:00-17:30)
1.							
2.							
3.							

* Communication to ANCOM shall be done in editable electronic format, acc. to point C, when the notification/list contains more than 20 elements composing the postal network.

C.2. Man-served fixed contact points (by means of which postal items can be delivered to the addressees)

No.	County/ Sector	City/ Commune	Village	Address (Street, no. etc.)	Telephone	Fax	Public working hours (days and hours, e.g. Mo-Fri 9:00-17:30)
1.							
2.							
3.							

C.3. Other infrastructure elements forming the postal network (e.g. sorting, transit, storage centres etc.)

No.	County/ Sector	City/ Commune	Village	Address (Street, no. etc.)	Telephone	Fax
1.						
2.						
3.						

D. The following documents are annexed to the notification:

copy of the registration certificate issued by the Trade Register to the legal person or to the authorised natural person, to the individual enterprise or to the family association, as the case may be;*

copy of the fiscal registration certificate, as well as copy of the certificate of registration in the Associations and Foundations Register or in the Federations Register, for non-profit-making legal person governed by private law*;

copy of the document that certifies the capacity as a representative of the applicant for the person signing the standard notification form, or copy of the identity act of the applicant-authorised natural person or individual enterprise;*

in addition, where applicable, copies of documents issued in accordance with the legislation of the coming state comprising equivalent information, for adequately identifying the parent-company;

only where the case might be, the designation of a contact address in Romania where the correspondence in relation to ANCOM is to be received;

only where the case might be, the designation of a person mandated to engage the applicant's liability in relation with ANCOM as well as copy of the identity act or of the registration certificate issued by the Trade Register to the legal person, or to the authorised natural person, to the individual enterprise or to the family association, mandated to engage the applicant's liability in relation with ANCOM, as the case may be, or copies of documents issued in accordance with the legislation of the coming state comprising equivalent information;

the General conditions regarding the provision of postal services.

E. The applicant consents to publishing the contact address in the Public Register of postal providers:

Yes

Signature of the applicant's representative

* Foreign applicants with headquarters in Member States of the European Union or of the European Economic Area, who have not been established in Romania, shall attach copies of documents issued in accordance with the legislation of the coming state comprising equivalent information.